

March 7, 2011

Waste Coordinator

Dear Waste Coordinator,

REQUEST FOR ANNUAL OILFIELD WASTE DISPOSITION REPORT

In accordance with Energy Resources Conservation Board (ERCB) *Directive 058: Oilfield Waste Management Requirements for the Upstream Petroleum Industry (Directive 058)*

has been selected to submit an annual oilfield waste disposition report for the period of January 1, 2010, to December 31, 2010, (**Reporting Id: 1 – Mar 02, 2011**) following the format as outlined in *Directive 058*, Appendix 8.

This report must be submitted on or before 4:00 pm on **April 5, 2011**, via the ERCB website at www.ercb.ca. On the website select **Industry Zone**, and then the **Data Submission and Reporting**, link to access the ERCB Digital Data Submission (DDS) System. Locate the **Submissions** option and select **Oilfield Waste Disposition**. Please note, no other format (including paper copies) will be accepted. Authorized ERCB customers require a login ID and password to access the DDS system. For assistance in obtaining a login ID, please contact your company's ERCB DDS Administrator. If you are unable to contact your company's ERCB DDS Administrator, or if you are experiencing issues logging in please contact DDSAdministrator@ercb.ca.

TAKE NOTICE failure to submit the required report on or before **April 5, 2011, 4:00 p.m.** will result in the ERCB issuing a Notice of Low Risk Noncompliance in accordance with *Directive 019: Compliance Assurance*.

Questions with respect to this letter may be directed to WasteStorage@ercb.ca.

Sincerely,



Jolene M^cKendrick
Waste and Storage Section
Resources Applications Group
Applications Branch
Energy Resources Conservation Board

Enclosure: additional resources

The following resources are available to assist licensees with the submission of the 2010 Annual Oilfield Waste Disposition Report:

DDS:

- Oilfield Waste Disposition Report Submission Business Rules
- Oilfield Waste Disposition Submission System – Frequently Asked Questions
- Annual Oilfield Waste Disposition Reporting - DDS Service User's Guide

Go to www.ercb.ca and select [Industry Zone](#) → [Data Submission and Reporting](#) → [ERCB](#) → [Submissions](#) → [Oilfield Waste Disposition](#)

- DDS Guide

****For DDS login issues refer to the Digital Data Submission Home page, or contact the DDS Administrator at DDSAdministrator@ercb.ca**

Go to www.ercb.ca and select [Industry Zone](#) → [Data Submission and Reporting](#)

Directive 058: Oilfield Waste Management Requirements for the Upstream Petroleum Industry:

Go to www.ercb.ca and select [Industry Zone](#) → [Rules, Regulations, Requirements](#) → [Waste Management](#) → [Directive 058](#)

Announcements:

- [Announcement - October 2010](#) Addition of New Oilfield Waste Codes
- [Announcement - January 4, 2010](#) HSPWTR waste code to replace SWBFLD
- [Announcement - August 28, 2009](#) Notice of the Oilfield Waste Disposition Code for “Waste Transport by Pipeline”
- [Announcement - March 26, 2009](#) Addition of New Waste Codes with the recent release of ERCB Directive 047: Requirements for the S-25 Monthly Oilfield Waste Management Facility Statement

Go to www.ercb.ca and select [Industry Zone](#) → [Rules, Regulations, Requirements](#) → [Waste Management](#) → Related Information

****Please refer to *Directive 047: Waste Reporting Requirements for Oilfield Waste Management Facilities* for a complete list of oilfield waste codes.**

Go to www.ercb.ca and select [Industry Zone](#) → [Rules, Regulations, Requirements](#) → [Waste Management](#) → [Directive 047](#)

****If your questions are not answered using the above resources contact the ERCB Annual Oilfield Waste Disposition Report Coordinator at WasteStorage@ercb.ca.**